



# ISLAMIC RELIEF KENYA PROGRAMME

## TERMS OF REFERENCE Drip irrigation

<b>Activity:</b>	Drip irrigation survey
<b>Project:</b>	Integrated Climate Resilience Project (ICReP
<b>Location:</b>	Garashi, Kilifi County
<b>Time:</b>	January, 2021.
<b>Reporting to:</b>	Project officer

### 1. Background information

Islamic Relief is a humanitarian and developmental organization inspired by the Islamic Faith envisages a caring world where communities are empowered, social obligations are fulfilled and people respond as one to the suffering of others. Islamic Relief started operations in Kenya in 1993 on orphan's sponsorship Programme. Over the years Islamic Relief has implemented various development and relief activities in Northeastern Kenya tailored towards sustainable development, emergency response, recovery, DRR & livelihood support. Moreover, Islamic Relief's programmes are aligned to respond to & comply with government developmental policies (such as Vision 2030), community focus, regional vision as well as global sustainable development goals.

In 2017 Islamic Relief Kenya has reached over 500, 000 persons in its programme and will continue supporting the communities to ease their suffering and contribute to the improvement their living standards.

For Islamic Relief (IR), there is no greater priority than ensuring our work has the greatest positive impact on the people we serve. Inspired by our Islamic faith and guided by our values, we envisage a caring world where communities are empowered, social obligations are fulfilled

and people respond as one to the suffering of others. Children are the heart of every community, and have been at the core of Islamic Relief's work over the past 30 years. In working with vulnerable children around the world, Islamic Relief takes seriously its responsibility to uphold the protection of children, uphold children's rights and promote Islamic teachings, national and international frameworks to provide safeguards from harm.

Islamic Relief believes that all children have a right to personal dignity and protection from abuse and recognizes the special responsibility and duty of care it bears to create a safe environment for children within the projects and programmes it manages and supports. The interest of child safety and protection should be paramount to any other interest that might compromise it

Currently IRK is currently implementing a post drought emergency project in Kilifi County, This is a two-year Integrated Sustainable Development Project targeting two locations, Aresa and Garashi in Mandera and Kilifi Counties respectively. The project seek to build resilient model villages over a period of 24 months using both need and right based approaches in socio-economic strengthening. The project will work directly with 5535 households including smallholder farmers, fishers, traders, pastoralists, youth and women in the 2 locations. It will also support school children with an aim to improve enrolment, retention and transition. Communities in target locations are vulnerable to climatic shocks, specifically drought, which combined with low productivity and a lack of access to markets and financial services has resulted in low income security and widespread poverty. IRK collaborate with various stakeholders and government department while working with the local communities across various thematic areas including; food security and livelihood, WASH, Education, advocacy, environment and DRR.

To ensure long-lasting and sustainable economic empowerment, the project will heavily focus on creating market linkages and networking communities with private sector players. Further, the project will offer specific set of business trainings to vulnerable community groups, in addition to explicitly promoting women's participation in all project activities.

## 2. Activities and output

Activity	Persons involved	Output	
Drip irrigation 25acre farm survey. Survey of the two schools drip irrigation	Technical Agronomist / Irrigation expert	Drip irrigation site map Drip irrigation requirements and estimated cost	

## 3. Deliverables

- i. Topo Survey the 25 acres and establish the drip requirements.
- ii. Survey the two acres in the two schools and establish. Drip requirements
- iii. Drip Irrigation design system
- iv. Drip irrigation lay out

## 1. Time Frame

The engagement is planned to run for 2 weeks.

## 2. Qualifications

- Have experience in drip irrigation systems.
- Should agronomist / irrigation expert
- Excellent report writing and presentation skills.
- Ability to pay attention to details.
- The candidate should be available immediately.

## QUESTIONNAIRE – MANDATORY

It is mandatory that a potential bidder avails the information required in the questionnaire (i.e. section A to F) then sign and stamp same.

### A: Organisation and Contact Details

<b>Full name of Organization</b>			
<b>Date of Registration</b>			
<b>Registration Certificate Number</b>			
<b>Street</b>		<b>Road</b>	

<b>Address</b>		<b>Code</b>	
<b>Town</b>			
<b>Email</b>		<b>Telephone No.</b>	
<b>PIN No.</b>			
<b>Certificate Number &amp; Date</b>			
<b>Type of Organization</b>	A Public Limited Company		
	A Limited Company		
	A Limited Liability Partnership		
	Other Partnership		
	Sole Trader		
	Other (Please Specify)		

**Name of Owners**

<b>No.</b>	<b>Name</b>	<b>ID/Passport No.</b>	<b>Nationality</b>
<b>1</b>			
<b>2</b>			
<b>3</b>			
<b>4</b>			

<b>DETAILS FOR CONTACT PERSON</b>	
Contact details for enquiries about this RFP	
<b>Name of Staff</b>	
<b>Address</b>	
<b>Post Code</b>	
<b>Town</b>	

<b>Phone</b>	
<b>Mobile</b>	
<b>Email</b>	

## B - Grounds for Mandatory Rejection

### **Important Notice:**

**In some circumstances IRK is required by law to exclude you from participating further in a procurement. If you cannot answer ‘no’ to every question in this section it is very unlikely that your application will be accepted, and you should contact us for advice before completing this form.**

Please state ‘Yes’ or ‘No’ to each question.

<b>Has your organization or any directors or partner or any other person who has powers of representation, decision or control been convicted of any of the following offences?</b>	<b>Answer</b>
(a) A crime	
(b) Corruption	
(c) The offence of bribery;	
(d) Fraud within the meaning of:	
i) Money laundering	
ii) Any other offence	
Has your organization fulfilled obligations related to the payment of social security contributions or the payment of taxes in accordance with the legal. Answer with a “Yes” or “No”	

## C - Grounds for Discretionary Rejection

### **Important Notice:**

**IRK is entitled to exclude you from consideration if any of the following apply but may decide to allow you to proceed further. If you cannot answer ‘no’ to every question it is possible that your application might not be accepted. In the event that any of the following do apply, please set out (in a separate Annex) full details of the relevant incident and any remedial action taken subsequently. The information provided will be taken into account by IRK in considering whether or not you will be able to proceed any further in respect of this procurement exercise.**

Please state ‘Yes’ or ‘No’ to each question.

<b>Is any of the following true of your organization?</b>	
(a) <u>Is bankrupt</u> or under receivership or bankruptcy restrictions order made against the organization	

(b) <u>Is insolvent</u> ,	
(c) Is the subject of an order by the court winding up otherwise than for the purpose of bona fide reconstruction or amalgamation, or had a receiver, manager or administrator on behalf of a creditor appointed in respect of the company's business or any part thereof or is the subject of similar procedures under the law of any other state?	
<b>Has your organization</b>	
(a) been convicted of a criminal offence relating to the conduct of your business or profession;	
(b) committed an act of grave misconduct in the course of your business or profession;	
(c) failed to fulfil obligations relating to the payment of social security contributions	
(d) failed to fulfil obligations relating to the payment of taxes under the	
(e) been guilty of serious misrepresentation in providing any information required	

#### **D – Bid Value & Duration of Work**

<i>Bid Value for the Service</i>	<i>Kshs.</i> _____
<i>Payment Terms</i>	
<i>Proposed Delivery Duration</i>	
<i>Remarks</i>	

## E - Financial

1	<b>BANK INFORMATION</b>	
1.1	<i>Bank</i>	
	<i>Branch</i>	
	<i>Account Name</i>	
	<i>Account Number</i>	
	<i>Swift Code</i>	
	<i>Letter From Bank</i>	

## F - Declaration

2.	I declare that to the best of my knowledge the answers submitted in this bid document are correct. I understand that the information will be used in the process to assess my organization's suitability to be invited to tender for Islamic Relief's requirement and I am signing on behalf of my organization. I understand that the Contracting Authority may reject this bid if there is a failure to answer all relevant questions fully or if I provide false/misleading information. By signing the bid document I certify that all of the above statements are accurate and factual.	
	<b>FORM COMPLETED BY</b>	
2.1	Name:	
2.2	Position:	
2.3	Signature:	
2.4	Date:	
2.5	Stamp:	

